

Identify Priorities for CBA Engagement



Purpose

Use this worksheet to discuss community priorities for a Community Benefits Agreement (CBA). It can be used in meetings, workshops, or surveys to gather feedback and identify what matters most to the community. Topics that rank highly can then be explored in more detail. For example, if “Community Input and Participation” is identified as a priority, the group can discuss how consultation should happen, who should be involved, and what accountability structures are needed. The clearer your community’s priorities are, the stronger the negotiation process will be.

Directions

Use this worksheet to rate the importance of different issues related to the development and content of a CBA.

Priority: Use the stars to show how important each issue is. 1 star = low priority
5 stars = highest priority. If completing the worksheet on paper, colour in the stars. If completing it digitally, delete stars until the remaining number reflects the level of importance.

Notes: Use this space to capture ideas, concerns, commitments, or questions related to each topic. Consider: What does the community need or deserve? What commitments should be made? How can accountability be ensured? Who else should be involved in these discussions?

Category	Priority	Notes
Accountability and Enforcement	☆☆☆☆☆	-

Category	Priority	Notes
Biodiversity	☆☆☆☆☆	-
Community Facilities, such as libraries, Community Pools, Sports Fields, and Fire Stations.	☆☆☆☆☆	-
Community Input and Participation	☆☆☆☆☆	-
Education and Workforce Training	☆☆☆☆☆	-

Category	Priority	Notes
Environmental Protection, Mitigation, and Management	☆☆☆☆☆	-
Financial Benefits	☆☆☆☆☆	-
Human Health Impacts	☆☆☆☆☆	-
Infrastructure, such as Roads, Sidewalks, and Water Treatment Facilities	☆☆☆☆☆	-

Category	Priority	Notes
Labor Conditions and Requirements	☆☆☆☆☆	-
Targeting Benefits to Certain Communities, Groups, Geographic areas, Impacted by the Project, and/or Previously Underinvested?	☆☆☆☆☆	-
Upholding Indigenous Rights and Continuous Use of the Land	☆☆☆☆☆	-

Other

Use this page to capture any additional priorities, concerns, impacts, or opportunities that are not reflected in the categories above. Consider whether these issues are likely to have **short-term impacts** (during planning, construction, or early implementation) or **long-term impacts** (affecting future generations, land use, livelihoods, health, culture, or the environment over time).

Category	Priority	Notes
Short-Term Impacts	☆☆☆☆☆	-
Long-Term Impacts	☆☆☆☆☆	-